

APPENDIX II
Town of Leeds Comprehensive Plan 2030

Resolutions & Ordinances

- Town of Leeds Public Participation Resolution
- Town of Leeds Plan Commission Resolution
- Town of Leeds Village Powers Resolution
- Town of Leeds Plan Commission Recommendation Resolution
- Town of Leeds Comprehensive Plan 2030 Adoption Ordinance

RESOLUTION NO. 2-03

TO THE HONORABLE TOWN BOARD OF THE TOWN OF LEEDS, COLUMBIA COUNTY,
WISCONSIN

Members:

WHEREAS, the Wisconsin Legislature has established a "Smart Growth Law" that requires the Town of Leeds to develop a comprehensive plan in accordance with Chapter 66.1001 of Wisconsin State Statutes, and

WHEREAS, the Town Board of the Town of Leeds has assigned the developing of a plan consistent with the requirements specified by law to the Town of Leeds Planning Commission, and

WHEREAS, the governing local body of a local government unit shall adopt written procedures that are designed to foster public participation during the preparation of a comprehensive plan, and

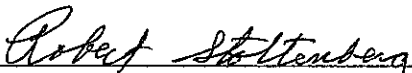
WHEREAS, this resolution shall constitute the written procedures designed to foster public participation in accordance with Chapter 66.1001(4)(a) of Wisconsin State Statutes;

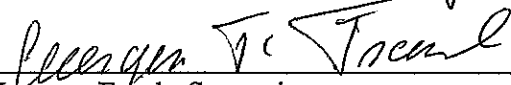
THEREFORE, BE IT RESOLVED that public participation in the development of the Town of Leeds Comprehensive Plan may include, but not be limited to the following activities: a County community opinion survey, Town public meetings, news releases, radio addresses, Town of Leeds Planning Commission meetings and other open meetings for which the public is entitled to have advanced notice. In addition, all informational items used and produced by the Town of Leeds Planning Commission shall be made available for public review at the Columbia County Planning and Zoning Department and the Leeds Town Hall. Written comments on all subjects pertaining to the development of this plan shall be encouraged. An address to forward written comments shall be provided in meeting notices and news releases. Town of Leeds Planning Commission shall respond to written comments at public meetings.

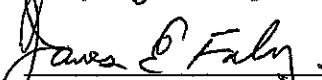
All of which is respectfully submitted this eighth day of September, 2003.


Alan Kaltenberg, Plan Commission Chair

Adopted this 15 day of September, 2003


Robert Stoltenberg, Town of Leeds Chair


Juergen Frank, Supervisor


James Foley, Supervisor

An Ordinance of the Town of Leeds Creating a Plan Commission

The Town Board of the Town of Leeds, Columbia County, Wisconsin, does ordain as follows:

Section 1. Purpose.

The purpose of this Ordinance is to establish a Town of Leeds Plan Commission and to set forth its organization and powers and duties to further the health, safety, welfare and wise use of resources for the benefit of current and future residents of the Town of Leeds, including, but not limited to, adoption and implementation of comprehensive planning with significant citizen involvement.

Section 2. Creation of Plan Commission.

The Town of Leeds has been granted Village powers and has a population of less than 2,500 residents. In the exercise of its Village powers under § 60.22(3), Wis. Stats., there is hereby created a five (5) member "Plan Commission" for the Town of Leeds, Columbia County, Wisconsin, pursuant to the authority of §§ 60.62(4), 61.35 and 62.23, Wis. Stats. The Plan Commission shall be considered the Town Planning Agency under §§ 236.02(13) and 236.45, Wis. Stats., with respect to the possible adoption of a subdivision or other land division ordinances.

Section 3. Membership.

The Plan Commission shall consist of five (5) members composed of four citizens and one supervisor. The citizen members shall be persons of recognized experience and qualifications in land use planning issues. The supervisor shall be the Town Chair unless he or she elects to appoint someone else to the position. The Town Chair may select the presiding officer of the Commission and the Commission members shall select any remaining officers.

Section 4. Appointment.

The citizen members shall be appointed by the Town Chair, subject to confirmation by the Town Board. In the event of a vacancy, the Town Chair shall appoint a replacement member for the unexpired term, subject to confirmation by the Town Board.

Section 5. Term.

The term of office for the Plan Commission citizens members shall be for a period of three (3) years, ending on April 30, or until a successor to the Commission is appointed and qualified provided, however, that the terms of the citizen members initially appointed to the Commission shall be staggered terms. One (1) citizen member shall be appointed for an initial term ending April 30, 2002, one (1) citizen member for an initial term ending April 30, 2003, and two (2) citizen members for an initial term ending April 30, 2004, or until a successor is appointed and qualified. At the end of such initial terms, citizen members shall be appointed for terms of three (3) years ending on April 30 of the third succeeding year. The supervisor member of the Plan Commission shall serve an initial term ending on the second Monday of April, 2002. Thereafter, the supervisor shall be appointed for a one-year term ending on the second Monday of each April.

Section 6. Compensation; Expenses.

The Town Board of the Town of Leeds hereby sets an initial per diem allowance of \$30 per meeting for citizen and Town Board members of the Plan Commission as allowed under § 66.0501(2), Wis. Stats. The per diem allowance may be revised from time to time by the Town Board by resolution. In addition, the Town Board may reimburse reasonable costs and expenses, as allowed under § 60.321, Wis. Stats.

Section 7. Quorum and Voting.

Three (3) members shall constitute a quorum. Nevertheless, all actions of the Plan Commission shall require the affirmative vote of a majority of all of the members of the Commission.

Section 8. Records.

The Plan Commission shall comply with Wisconsin's Open Meetings Law regarding notices of meetings, agendas, minutes of meetings, and records of votes cast. A copy of the records of the Plan Commission shall at all times be provided to the Town Clerk.

Section 9. Powers and Duties.

A. Planning and Reviewing Body.

The Plan Commission shall have the powers and duties of a Village Plan Commission under §61.35 of the Wisconsin Statutes, except for the powers relating to adoption of Town zoning ordinances. The Plan Commission shall undertake to coordinate and oversee the making and adoption of a comprehensive plan which contains the elements of § 66.100(2), Wis. Stats.,

following the procedures of § 66.1000(4), Wis. Stats. Such comprehensive planning shall be completed to allow sufficient time for the Town Board to review and adopt an ordinance implementing the plan as required by law. The Plan Commission may elect to work on elements of the plan individually and pass each element on to the Board for adoption prior to completion of all of the elements an adoption of the entire plan by ordinance. When the Town establishes a subdivision ordinance or an erosion control ordinance, the Plan Commission shall be the primary reviewing body for applications thereunder and make recommendations directly to the Town Board. In addition, the Town Board may, from time to time, delegate additional responsibilities to the Plan Commission. To the extent necessary, the Plan Commission shall have the power to employ experts and staff, and to pay for their services and such other expenses as may be necessary and proper, not exceeding, in all, the appropriation that may be made for such commission by the Town Board, or placed at its disposal through gift, and subject to any ordinance or resolution enacted by the Town Board.

B. Public Hearings.

1. Prior to action by the Town Board on any request to Columbia County for a rezoning, variance, or conditional use permit pursuant to the Columbia County Zoning Code, a public hearing shall be held before the Plan Commission, and the Plan Commission shall make a recommendation on such request to the Town Board at the same or future Plan Commission meeting.

2. The petitioner or applicant making any such request to Columbia County shall, either prior to, but in no event later than the time the request therefor is filed with the County, file a copy of the application or request form, if possible, with the Town Clerk together with the following information, as applicable to such request:

- (a) Name and street address of the petitioner and a description of the petitioner's legal interest in the property;
- (b) Legal description of the property to be affected;
- (c) The existing use of all buildings on such property;
- (d) The principal uses of all property abutting or opposite the real estate;
- (e) The purpose for which such property is to be used;

(f) Facts indicating that the proposed change will not be detrimental to the general public interests the Towns Land Use Plan and the purposes of the Columbia County Zoning Code;

(g) Plot plan or survey plat, roughly drawn to scale, showing the property proposed to be changed, location of structures, and property lines;

(h) With respect to a variance request, complete explanation of reasons supporting the variance, including all three of the following:

- i) unnecessary hardships;
- ii) unique property features; and
- iii) why not contrary to the public interest.

(i) Such other information as may be required by the Plan Commission to facilitate the making of a comprehensive report to the Town Board.

3. The Plan Commission shall hold a public hearing upon each such request, giving notice of the time, place and the request by publication of a Class 1 notice under Chapter 985, Wisconsin Statutes. At least seven (7) days prior to the hearing, written notice thereof shall be given by the Town Clerk or the recording secretary of the Plan Commission by regular mail to all property owners abutting and opposite the real estate for which application is made.

4. The petitioner requesting the particular action shall pay to the Town an application fee at the time of the filing of the petition or application in an amount to be determined from time-to-time by resolution of the Town Board. In addition, petitioner shall pay to the Town Clerk the Town's administrative costs in connection with the request, including reasonable engineering fees and attorney fees, such amount to be paid within thirty (30) days of billing by the Town Clerk. If not paid when due, the Town may impose a lien against the property of the petitioner as a special charge under Section 66.60(16)(a), Wisconsin Statutes, and applicant, by requesting action by the Town Board on such request, agrees to the imposition of such lien.

Section 10. Meetings.

The Commission shall meet at least quarterly, upon the call of at least two (2) members, the Chair or the Town Board. The Town Clerk or other designee shall prepare the minutes of such meeting.

Section 11. Separability of Provisions.

Should any section, sentence, phrase or other portion of this Ordinance be declared invalid, such portion shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining provisions of this Ordinance.

Section 12. Effective Date.

This Ordinance shall take effect and be enforced upon its passage and publication or posting as provided by law.

TOWN OF LEEDS

By: Robert J. Stoltenberg
Robert J. Stoltenberg, Town Chair

By: Juergen T. Frank
Juergen T. Frank, Supervisor

By: James E. Attoe
James E. Attoe, Supervisor

Vote:

Ayes: 3

Noes: 0

Adopted: 10-15-01

Published or Posted: 10-18-01

Attest: Mary Ann Miller
Mary Ann Miller, Town Clerk

Town of Leeds Village Powers

Town of Leeds Annual Meeting
1:30 P.M. Tuesday, April 1, 1958
Leeds Town Hall/ School

Resolution:

Whereas Chapter 248 amending Section 60.18(12) of Statutes of Wisconsin gives Towns the authority to adopt Village Powers at an Annual Meeting and:

Whereas Village Powers are necessary to enforce certain laws:

Now therefore be it resolved that this resolution be adopted this 1st day of April 1958.

Motion was made by Arthur Lanzendorf with second by Herman Wolff. Motion carried by standing vote.

Ingolf Johnson, Clerk

RESOLUTION NO. 1-07...

TO THE HONORABLE TOWN BOARD OF THE TOWN OF LEEDS, COLUMBIA COUNTY, WISCONSIN

Members:

WHEREAS, the Wisconsin Legislature has established a "Smart Growth Law" that requires the Town of Leeds to develop a comprehensive plan in accordance with Chapter 66.1001 of the Wisconsin State Statutes, and

WHEREAS, the Town of Leeds Plan Commission is charged with the responsibility of developing of a comprehensive plan consistent with the requirements specified by law, and

WHEREAS, the Town of Leeds Plan Commission has prepared a comprehensive plan for ~~Town of Leeds~~ ^{Town of Leeds} Columbia County, with assistance from the Columbia County Planning and Zoning Department, that includes the nine elements required by Chapter 66.1001 of the Wisconsin State Statutes along with the required maps and descriptive materials, and

WHEREAS, Wisconsin State Statutes s 66.1001(4)(b) requires that the planning commission or other authorized body recommend to the Town Board, by a majority vote, the adoption of the prepared comprehensive plan;

THEREFORE, BE IT RESOLVED that the Town of Leeds Plan Commission hereby recommends for adoption by the Town Board of the Town of Leeds the attached 'Town of Leeds Comprehensive Plan 2030' dated September 27, 2007

Adopted this 27 day of August, 2007

Motion for adoption moved by: Kenneth Schroeder

Motion for adoption seconded by: James Kelly

Voting Aye: 4 Nay: 0 Absent 1 Leah Leighty

along with

Roger R. Riab

Kenneth Schroeder

James C. Kelly

**TOWN OF LEEDS
COLUMBIA COUNTY, WISCONSIN**

Ordinance No. 08 - 1

AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN

The Town Board of the Town of Leeds, Columbia County, Wisconsin, do hereby ordain as follows:

Recitals

A. Pursuant to Sections 60.22(3) and 62.23(2) and (3), the Town of Leeds is authorized to prepare and adopt a Comprehensive Plan as defined in Section 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes.

B. The Town Board of the Town of Leeds has adopted written procedures designed to foster public participation in every stage of the preparation of the Comprehensive Plan as required by Section 66.1001(4), Wisconsin Statutes.

C. The Plan Commission of the Town of Leeds by a majority vote of the entire Commission recorded in its official minutes, adopted a Resolution recommending to the Town Board adoption of the document entitled "Town of Leeds Comprehensive Plan 2030."

D. The Town has held at least one public hearing on this Ordinance, in compliance with the requirements of Section 66.1001(4)(d), Wisconsin Statutes, and provided other opportunities for public involvement per its participation strategy and procedures.

E. The Town of Leeds Comprehensive Plan 2030 contains all of the elements specified in Section 66.1001(2), Wisconsin Statutes.

Therefore, pursuant to Section 66.1001(4), Wisconsin Statutes, the Town Board of the Town of Leeds does ordain as follows:

Ordinance

1. The document entitled "Town of Leeds Comprehensive Plan 2030" is adopted as the Town's Comprehensive Plan under Section 66.1001(4), Wisconsin Statutes.

Robert Ohlsen, County Clerk
Dane County
City County Building, Room 112, 210
Martin Luther King Jr. Blvd.
Madison, WI 53703

Comprehensive Planning Program
Wisconsin Department of
Administration
101 E Wilson Street, 10th Floor
Madison, WI 53702-0001

Mark McGuire
Rio Community School District
411 Church St
Rio, WI 53960-9684

David Giebink, Clerk
Town of Lowville
N3946 Dunning Road
Rio, WI 53960

Robert Pulvermacher, Clerk
Town of Vienna
7161 County Road I
De Forest, WI 53532

Rio Community Library
324 W. Lyons Street, PO Box 306
Rio, WI 53960

Poynette Public Library
118 N. Main Street, PO Box 368
Poynette, WI 53955

Jon Bales
De Forest Area School District
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De Forest, WI 53532-1395

Mary Mielke, Clerk
Town of Arlington
N2834 CTH Q
Poynette, WI 53955

Jean Thiele, Clerk
Town of Otsego
N2910 County C
Rio, WI 53960

Cheryl Theis, Clerk
Town of Windsor
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De Forest, WI 53532

DeForest Public Library
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DeForest, WI 53532

Raymond Niehoff
Drainage Board
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Sandy Klister, Clerk
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Roxann Brue, Clerk
Village of Arlington
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Arlington, WI 53911